



October 4, 2019

DIVISION MEMORANDUM

No. 915, s.2019

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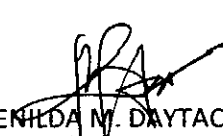
FINAL SUBMISSION OF THE SCHOOL IMPROVEMENT PLAN (2019-2022)
& THE MID-YEAR ANNUAL IMPLEMENTATION PROJECT MONITORING REPORT (2019-2020)

To: Public Schools District Supervisors/ Coordinating Principals
All Elementary School Heads
All Secondary School Heads
All District ALS In Charge

1. This is to announce the final submission of School Improvement Plan (2019-2022) on October 25, 2019 at the division office.
 - a) Those schools issued with Certificate of Acceptance should submit their SDO Copy.
 - b) SIPs for finalization to be issued Certificate of Acceptance.
 - c) SIPs which will be submitted after the said deadline must attach explanation or reason for the late submission to be noted by concerned PSDS/CP.
2. Furthermore, the midyear monitoring of the Schools Annual Implementation Plan should likewise be complied per district to be submitted on or before October 31, 2019 at the SGOD- SMME Section using Project Monitoring Report Form (PMRF) template (Refer to Chapter IV of the SIP).

Project Title	Objective	Date of Monitoring	Status to date	Issues/gaps Challenges	Recommendation Suggestion	Signature of SPT & Project Team Leader

3. Immediate dissemination and strict compliance to this Memorandum is desired.


BENILDA M. DAYTACA, EdD, CESO VI
Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent